No. MMTC/P(SCI)/COVID-19/2021 **Date: April 19, 2021**

PERSONNEL DIVISION

(SC-I SECTION)

Office Order no. SCI/ 54/2021

Sub: Functioning of Office in view of Curfew declared – Reg.

Attention is invited to the enclosed Order of date issued by Delhi Disaster Management Authority declaring Curfew in Delhi with effect from 19.04.2021 (10 PM onwards) up to 05.00 AM on 26.04.2021 with a view to control the spread of COVID-19 pandemic.

Accordingly, the Corporate Office and Delhi Regional Office including all the Showrooms shall remain closed and all the officials will 'Work from Home" during the above-mentioned period.

Further, in case of exigency of work, any Officer or Staff may be called to the Office to carry out essential functions for smooth conduct of office operations by the concerned Divisional Head / Director-in-Charge. Such officials who are required to attend office shall invariably carry with them the Office Identity Card along with any other Government ID for reaching the Office and discharging their duties.

All the officials who attend the office shall follow all the covid protocols like wearing a mask, social distancing, etc., in the course of their duties in the Office.

The above order will be applicable for Corporate Office and Delhi Regional Office, Jhandewalan. Regional and Sub-Regional Offices outside Delhi will follow the Orders issued by their respective State Government from time to time with regard to Opening and Closing of Offices in addition to covid protocols. Further, in case any orders are issued by GOI, the same would also become applicable and followed.

This issues with the approval of Competent Authority.

Sd/xxxx

(A.N.GAUR)
GENERAL MANAGER (P)

Encl: DDMA Order dated 19.04.2021.

Copy to:

1. **CMD's Sectt. / PS to Directors / CVO / Co. Secy.**
2. **All CGMs / GMs at CO and Regional Offices.**
3. **Secy. General, Fedn. Of MMTCOA,DRO / SC/ST Emp. Welfare Association / MMTCEU, New Delhi.**
4. **AGM (Systems) – with a request to upload the order on MMTC's Intranet and Employee Corner of MMTC Website.**
5. **Office Order File.**
6. **Notice Board.**

GOVERNMENT OF NCT OF DELHI
DELHI DISASTER MANAGEMENT AUTHORITY

No. F.2/07/2020/pt file-III/381 Dated: 19.04.2021

ORDER

Whereas, the Delhi Disaster Management Authority (DDMA) is satisfied that the NCT of Delhi is threatened with the spread of COVID-19 epidemic, which has already been declared as a pandemic by the World Health Organization, and has considered it necessary to take effective measures to prevent its spread in NCT of Delhi;

2. And whereas, Delhi Disaster Management Authority has imposed night curfew till 30.04.2021 vide order No. 364 dated 06.04.2021 as well as weekend curfew from 16.04.2021 (10:00 pm) to 19.04.2021 (5:00 am) vide order No. 373 dated 15.04.2021 as an emergency measure considering the rapid increase in COVID-19 positive cases in NCT of Delhi;

3. And whereas, the situation of COVID-19 in NCT of Delhi has again been reviewed and it has been observed that there has been a very sharp increase in COVID-19 cases along with very high positivity rate over the last few days and therefore, it is felt that in order to contain the fast spread of virus, curfew needs to be imposed in the territory of NCT of Delhi, except for essential activities/ services, as an emergency measure, in order to break the transmission chain of COVID-19 virus and for overall well being and safety of people of NCT of Delhi.

4. Now, therefore, in exercise of powers conferred under section 22 of the Disaster Management Act, 2005, the undersigned, in his capacity as Chairperson, State Executive Committee, DDMA, GNCTD, hereby directs that there shall be **curfew on movement of individuals (except for exemptions given below in this order) in the territory of NCT of Delhi with effect from 10:00 pm on 19.04.2021 (Monday) to 5:00 am on 26.04.2021 (Monday).** Following categories of individuals are however exempted from the above restriction of movement during curfew:

a) Officers / officials of Government of India, its autonomous / subordinate offices and PSUs, **on production of valid I card** and as per the restrictions imposed by Government of India.

b) Offices of GNCT of Delhi/Autonomous Bodies/Corporations shall remain closed except those involved in essential and emergency services such as Health and Family Welfare and all related medical establishments, Police, Prisons, Home Guards, Civil Defence, Fire and emergency Services, District Administration, Pay & Account Office, Services, GAD, Electricity, Water and Sanitation, Public Transport (Air / Railways / Delhi Metro / Buses) including all incidental services / activities that are essential for smooth functioning of all modes of public transport (such as handling of cargo, ticketing, air freight station, CFS, ICD etc.), Disaster Management and related services, NIC, NCC and Municipal services, and all other essential services. All Heads of Department of GNCTD shall attend their offices and may also call their relevant officers/officials in office as per requirement with regard to delivery of essential services / activities as well as COVID-19 related works. The uninterrupted delivery of public services shall be ensured by the concerned departments / agencies. These officers / officials shall be allowed, **on production of valid I card**.

c) All Judicial officers / officials /staff members of all courts of Delhi (Hon'ble Supreme Court of India / Hon'ble High Court of Delhi / District Courts / Tribunals) **on production of valid I card / Service ID Card / Photo Entry Passes / Permission Letters issued by the court administration.**

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d) All private medical personnel such as Doctors, nursing staff, paramedical, etc. and other hospital services (such as hospitals, diagnostic centers, testing laboratories, clinics, pharmacies, pharmaceutical companies, medical oxygen suppliers and other medical & health services including incidental services/activities such as supply of medical instruments & consumables, sanitation, security, etc.), **on production of valid I card**.

e) Pregnant women and patients for getting medical / health services along with attendant, **on production of valid I card / Doctor's prescription / medical papers.**

f) Persons who are going for COVID-19 Testing or Vaccination, **on production of valid I card**.

g) Persons coming from/going to Airports/Railway stations/ISBTs allowed to travel **on production of valid ticket**.

h) Officers/officials functioning in the offices of Diplomats of various countries as well as persons holding any constitutional post **on production of valid I card**.

i) Electronic and print Media on **production of valid I card.**

j) Persons/ students shall be allowed to appear in examination **on production of valid Admit card.** The examination staff deployed for exam duties shall be allowed to travel **on production of valid I card.**

k) There shall be no restriction on inter-state and intra-state movement / transportation of essential goods. No separate permission / e-pass will be required for such movements.

l) Movement of persons related to commercial and private establishments / offices providing following services/commodities shall only be allowed:

i. Shops dealing with food, groceries, fruits & vegetables, dairy & milk booths, meat & fish, animal fodder, pharmaceuticals, opticians, medicines and medical equipments, news papers distribution.
ii. Banks, Insurance offices and ATMs, SEBI/ Stock related offices.
iii. Telecommunications, Internet services, Broadcasting and Cable services, IT and IT enabled services.
iv. Delivery of all essential goods including food, pharmaceuticals, medical equipments through e-commerce.
v. Petrol pumps, LPG, CNG, petroleum and gas retail and storage outlets.
vi. Water supply, Power generation, transmission and distribution units and services.
vii. Cold storage and warehousing services.
viii. Private security services.
ix. Manufacturing units of essential commodities.
x. Manufacturing units of non-essential commodities having onsite workers.
xi. Production units or services, which require continuous process.
xii. Delivery of food by way of home delivery / take away by restaurants/eateries.

m) Religious places shall be permitted to open, but no visitors shall be allowed.

5. The movement of the individuals specified above in para- 4(l) & 4(m) shall be allowed only with the **possession of e-pass (in soft or hard copy)**, which can be obtained by applying on the website www.delhi.gov.in. However, movement on foot would be allowed to avail these essential services without e-pass. The concerned District Magistrates shall be responsible for issuance of e-passes for above activities and for overall implementation of these measures in their respective jurisdiction. All other line department officials in the specified area will work under the directions of

ADD CEO

DM/SDM concerned. Further, e-pass obtained & possessed by a person for movement connected to essential goods and services during night curfew/weekend curfew shall also be valid for aforesaid curfew period.

6. Public transport such as Delhi Metro (upto 50% seating capacity) / Public Buses (upto 50% seating capacity) / Autos & e-rickshaws, (upto 2 passengers) / Taxis, Cabs, Gramin Sewa & Phat phat Sewa (upto 2 passengers) / Maxi cab (upto 5 passengers) / RTV (upto 11 passengers) shall be allowed to function within its stipulated time for the transportation of only above mentioned categories of people during curfew, as per prescribed Protocols/SOPs issued by Government in this regard. No standing passenger shall be allowed.

7. Further, during curfew, movement of persons for marriage related gatherings upto 50 persons **(on production of soft or hard copy of marriage card)** and funeral/ last rites related gatherings upto 20 persons is continued to be allowed.

8. Except aforementioned exempted / allowed movements and activities, all other **private offices / establishments**, shops, shopping centers, malls, weekly markets, manufacturing units, educational & coaching institutes, cinema & theatres, restaurant & bars , auditoriums/ assembly halls, entertainment/ amusement / water parks, public parks & gardens, sports complexes, gyms, spas, barber shops, saloons, beauty parlors, swimming pools (except being used for training of sports persons for participation in national and international events), construction activities (except where labourer are residing onsite) etc. **shall remain closed during curfew**.

9. All social/ political / sports / entertainment / academic / cultural / religious / festival related and other gathering and congregations shall be prohibited.

10. Stadia shall be permitted to open for organizing National / International sports event without spectators.

11. All District Magistrates of Delhi & their counterpart District Deputy Commissioners of Police and all authorities concerned shall ensure strict compliance of this order and shall adequately inform and sensitize the field functionaries about these instructions for strict compliance, in letter and spirit. All enforcement authorities to note that these restrictions fundamentally relate to movement of people, but not to that of essential goods / services.

12. In case any person is found violating the aforesaid instructions, the defaulting person(s) shall be proceeded against as per the provisions of section 51 to 60 of Disaster Management Act, 2005, Section 188 of IPC and other applicable laws.

19.4.21

(Vijay Dev)
Chief Secretary, Delhi

Copy for compliance to:

1. All Additional Chief Secretaries/Principal Secretaries/Secretaries/HODs of Government of NCT of Delhi.
2. Commissioner of Police, Delhi
3. Chairman, New Delhi Municipal Council.
4. Pr. Secretary (Transport), GNCTD
5. Commissioner (South DMC/East DMC/North DMC).
6. Secretary (I&P) for wide publicity in NCT of Delhi
7. Secretary (IT) with the request to operationalise e-pass system on website www.delhi.gov.in.
8. CEO, Delhi Cantonment Board.
9. All District Magistrates of Delhi
10. All District DCPs of Delhi
11. DGHS, GNCTD

ADS CEO

Copy for kind information to:-

1. Secretary to Hon'ble Lt. Governor, Delhi
2. Addl. Secretary to Hon'ble Chief Minister, GNCTD
3. Secretary to Hon'ble Dy. Chief Minister, GNCTD
4. Secretary to Hon'ble Minister of Health, GNCTD
5. Secretary to Hon'ble Minister of Revenue, GNCTD
6. Secretary to Hon'ble Minister of Labour, GNCTD
7. Secretary to Hon'ble Minister of Social Welfare, GNCTD
8. Secretary to Hon'ble Minister of Food & Supply, GNCTD
9. Staff Officer to Cabinet Secretary, GoI
10. Spl. Secretary (UT), MHA, GoI
11. Chairperson, Airport Authority of India, GoI
12. Addl. Chief Secretary (Power)/ State Nodal Officer, GNCTD
13. Addl. Chief Secretary (UD), GNCTD
14. Pr. Secretary (Home),GNCTD
15. Pr. Secretary (Health), GNCTD
16. Pr. Secretary (Revenue)-cum-Divisional Commissioner, GNCTD
17. General Manager, Northern Railways, GoI
18. Managing Director, DMRC
19. All members of State Executive Committee, DDMA, GNCTD
20. System Analyst, O/o Divisional Commissioner, Delhi for uploading of the order on website – ddma.delhigovt.nic.in.
21. Guard file.

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